



Kahlotus School District No. 056

100 W. Martin | PO Box 69 | Kahlotus, WA 99335

P: (509) 282-3338 | F: (509) 282-3339

CERTIFICATED EMPLOYMENT APPLICATION

PERSONAL INFORMATION (Please Type or Print)

Name

Last

First

Middle

Other Name by which records may be identified _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Email address: _____

Have you ever been employed by Kahlotus Schools? YES NO

If YES, list position: _____ Reason for Leaving: _____

POSITION DESIRED (check any for which you wish to be considered)

Pre School

Elementary 1st 2nd 3rd 4th 5th 6th

Secondary Junior High Senior High Special Education Administration

Specific Position: _____ Date Available: _____

HEALTH AND PHYSICAL CONDITION

Condition of general health _____ Do you have any physical requirements which preclude you from performance and certain kinds of work? YES NO

If YES, please describe:

The Kahlotus School District 056 complies with all federal rules and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boys Scouts and other designated youth groups. Inquiries regarding compliance/grievance procedures may be directed to the school district's Civil Rights Coordinator, Title IX Officer, Mark F Bitzer and/or Section 504/ADA Coordinator, Mark F Bitzer at 509-282-3338. PO Box 69, 100 W. Martin, Kahlotus, WA 99335.

EDUCATIONAL PREPARATION

	Name of School	Location	Dates	Graduation Year	Degree
Elementary					
High School					
College/Univ.					

TECHNICAL/VOCATIONAL PREPARATION

NAME OF INSTITUTION	LOCATION	AREA OF PREPARATION	DATES

HISTORY OF EMPLOYMENT (Non-Teaching. Most recent first.)

EMPLOYER	FROM	TO	POSITION	SUPERVISOR	PHONE # ADDRESS
1.					
2.					
3.					
4.					

Are you presently employed? YES NO

If YES, may we contact your present employer? YES NO

If YES, please provide the name & address of present employer: _____

If NO, please explain: _____

Have you been discharged or asked to resign from any position? YES NO

If YES, please explain:

I hereby certify that the information presented on this form is true, accurate and complete. I authorize the investigation of all statements contained in this application. I understand that any misrepresentation or omission of pertinent facts is cause for dismissal.

Signature _____ Date _____

ADDITIONAL INFORMATION (Teacher Applicants)

Highest degree earned: _____ Credits earned after degrees: _____

Undergraduate Major: _____ Minor: _____

GPA _____

Graduate Degree Specialization: _____

GPA _____

Activities which you are able and willing to sponsor: _____

Do you hold a certificate to teach in Washington? YES NO

Certificate Type: _____ Certification #: _____ Date Issued: _____ Date Expires: _____

Endorsements: _____

STUDENT TEACHING EXPERIENCE:

SCHOOL	LOCATION	GRADE/SUBJECT	DATES	CONTACT PERSON

TEACHING EXPERIENCE, CONTRACT ONLY: (Most recent first)

SCHOOL	LOCATION	GRADE/SUBJECT	DATES	CONTACT PERSON

ATTACH THE FOLLOWING:

1. A brief statement of your philosophy of education
2. What plans you have for professional growth
3. What contributions can you make to this school system
4. Three (3) references (names, addresses, and telephone numbers) who can respond on your behalf

NOTE:

Before final consideration for employment, the candidate must have on file in the District Office a complete set of transcripts and a placement file. It is the candidate's responsibility to see that transcripts and placement files are provided. A personal interview is also required. Out-of-state teacher candidates should contact the Superintendent of Public Instruction, Professional Certification, Old Capitol Bldg., PO Box 47200, Olympia, WA 98504, regarding certification. All teacher applicants must qualify for Washington Certification prior to the beginning of the school year.

**KAHLOTUS SCHOOL DISTRICT
APPLICANT DISCLOSURE FORM**

Please complete the following questions and sign the declaration. Any falsification or deliberate misrepresentation, including omission of a material fact or failure to complete any part of your application or this questionnaire can be grounds for denial of employment or continued employment with Kahlotus School District.

All required documentation request below must accompany this form. All questions must be answered. If additional space is needed, attach a sheet of paper.

SECTION I: PERSONAL INFORMATION (please print or type)

1. Name _____
First Last Middle

2. Please list all former names (a) you have used when working for another employer or (b) by which you are known to reference. If more than three, list on a separate sheet of paper.

SECTION II: PROFESSIONAL FITNESS

If you answer "yes" to question 1 through 4, on a separate sheet of paper, give a complete explanation, including duties, circumstances, and any supporting documentation.

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Have you ever been dismissed, discharged or fired from any employment? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Have you ever resigned from or otherwise left any employment while allegations of misconduct on your part were pending or under investigation? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Have you ever been disciplined by a past or present employer because of allegations of misconduct? |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Are you currently the subject of any investigation or inquiry by an employer because of allegations of misconduct or harassment on your part or have you ever been found to be guilty of misconduct or harassment by an employer? |

SECTION III: CRIMINAL HISTORY

Check any of the following for which you have been convicted, including any of these crimes as they may have been renamed: (The term "convicted" includes all instances in which a finding of guilt, a plea of guilty or nolo contendere, or stipulation to facts or deferred or suspected sentence occurred).

- | | | |
|---|--|--|
| <input type="checkbox"/> Custodial Assault | <input type="checkbox"/> Child Buying or Selling | <input type="checkbox"/> 1 st Degree Arson |
| <input type="checkbox"/> 1 st , 2 nd , or 3 rd Degree Manslaughter | <input type="checkbox"/> Indecent Liberties | <input type="checkbox"/> Malicious Harassment |
| <input type="checkbox"/> 1 st , 2 nd , or 3 rd Degree Rape | <input type="checkbox"/> Felony Indecent Exposure | <input type="checkbox"/> 1 st Degree Burglary |
| <input type="checkbox"/> Prostitution | <input type="checkbox"/> Sexual Exploitation of Minor(s) | <input type="checkbox"/> Criminal Abandonment |
| <input type="checkbox"/> 1 st Degree Promoting Prostitution | <input type="checkbox"/> Vehicular Homicide | <input type="checkbox"/> Aggravated Murder |
| <input type="checkbox"/> 1 st or 2 nd Degree Robbery | <input type="checkbox"/> Incest | <input type="checkbox"/> 1 st or 2 nd Degree Murder |
| <input type="checkbox"/> Patronizing a Juvenile Prostitute | <input type="checkbox"/> Unlawful Imprisonment | <input type="checkbox"/> Promoting Pornography |
| <input type="checkbox"/> 1 st , 2 nd , or 3 rd Degree Extortion | <input type="checkbox"/> Simple Assault | <input type="checkbox"/> 1 st or 2 nd Degree Kidnapping |
| <input type="checkbox"/> 1 st , 2 nd or 3 rd Degree Assault of a Child | <input type="checkbox"/> 1 st or 2 nd Degree Criminal Mistreatment | <input type="checkbox"/> 1 st , 2 nd , or 3 rd Degree Child Molestation |
| <input type="checkbox"/> 1 st , 2 nd or 3 rd Degree Misconduct with Minor(s) | <input type="checkbox"/> 1 st or 2 nd Degree Criminal Custodial Interference | <input type="checkbox"/> Communication with a Sexual Minor for Immoral Purposes |
| <input type="checkbox"/> Child Abuse or Neglect as defined in RCW 26.44.020 | <input type="checkbox"/> Selling or Distributing Erotic Materials to Minor(s) | <input type="checkbox"/> 1 st , 2 nd , or 3 rd Degree Rape of Child |
| <input type="checkbox"/> Violation of Child Abuse Restraining Order | | |

Check here if you have **NOT** been convicted of any of the above, including any of these crimes as they may have been renamed.

Yes No

- 1. Have you been convicted of crimes relating to financial exploitation if the victim was a vulnerable adult as defined in Chapter 43.43.830(6) RCW as amended, and listed as follows: 1st, 2nd, or 3rd degree extortion. 1st or 2nd degree robbery: 1st, 2nd, or 3rd degree theft: Forgery, or any of these crimes as they may be renamed in the future?
- 2. Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?
- 3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually assaulted or exploited any minor, or to have physically abused any minor?
- 4. Have you ever been found by a court in a protection proceeding under Chapter 74.34 RCW to have abused or financially exploited a vulnerable adult?
- 5. Have you ever been found in a disciplinary board final decision, or by the director of the department of licensing in the following businesses or professionals, to have sexually or physically abused any minor, or developmentally disabled person, or to have abused or financially exploited any vulnerable adult: chiropractic, dentistry, dental hygiene, naturopathy, massage, midwifery, osteopathic medicine and surgery, physical therapy, physicians, practical nursing, registered nursing, psychology, real estate brokers, and salespersons?
- 6. Have you ever been convicted of any crime? (Note: for the purpose of this question "convicted" includes (1) all instances in which a plea of guilty or nolo contendere is the basis of conviction, and (2) all proceedings in which a sentence has been suspended or deferred). You need not list traffic violations for which a fine or forfeiture of less than \$150 was imposed.
- 7. (a) Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Washington?
(b) Do you currently have any outstanding criminal charges or warrants of arrest pending against you in any other state, province, territory, and/or country?
- 8. Are you presently under investigation in any jurisdiction for possible criminal charges: If your answer is "yes", identify agency and location (street address, city, state):

If you answered "yes" to questions 1 through 8 of (Section III), please provide the following: *A detailed statement including what occurred, the nature of the offense, charge or warrant. *The name and address of the arresting agency: *The date of the arrest: *The final disposition, if any: *If a court was involved, the name and address of the court: *The complete arrest report and sentence and judgment: and *A complete driving abstract for five years if the arrest was driving related. A "yes" answer to questions 6 through 8 above will not necessarily bar you from employment.

Section IV: FITNESS

Yes No

- 1. Do you currently use illegal drugs?
- 2. Have you used illegal drugs in the last year? If "yes", explain on a separate sheet of paper.
- 3. Have you ever been convicted of crimes related to drugs or controlled substances?
- 4. Have you ever been found in any dependency or domestic relation matter to have physically abused any person?

If you answered "yes" to questions 3 or 4, attach copies of any court orders entered in the above proceeding.

DECLARATION

An inquiry to the Washington State Patrol and the Federal Bureau of Investigation will be made on the selected candidate. If the information provided or answer(s) to any question on the application or the Pre-Employment Background Questionnaire change prior to my being hired I understand that I must immediately notify Kahlotus Public School. Pursuant to RCW 9A.72.085, I certify under penalty of perjury under laws of the state of Washington that the foregoing is true and correct. I authorize Kahlotus School to inquire with former employers or references and obtain any employer and all information regarding my job related background. I release and waive Kahlotus School, my former employer and all references from any and all liability in obtaining or disclosing such information. I agree that if I have provided false or incomplete statements, the district may, at its sole discretion, without notice or due process procedures, terminate my employment contract. If such action is taken by the district, the contract shall be deemed void from its inception.

Signature

Date

City/State